



TERMS & CONDITIONS

1. These terms and conditions apply to Make Believe courses given to students, applied for and consented to by the parent or guardian (referred to hereinafter as "student"). Changes to these terms and conditions require the written consent of Make Believe.
2. Course times and fees are given in the "How much does it cost? sheet". An application will only be deemed to have been accepted if accompanied by the payment/transfer of the first month. Receipt of the application and any deposit or fees paid at the time of application will be confirmed in writing along with all relevant course details.
3. Fees are paid in advance on the 1st session of each month

The initial payment specified overleaf and all subsequent membership subscriptions must be paid in full to Ashbourne. All subsequent membership subscriptions are payable at the beginning of the month to which they relate. If you fail to make a payment, Ashbourne is authorised to act on our behalf in all respects relating to the recovery of any sums due from you and may recover the same in its own name. If the failure to pay is without good cause, and is not intended as notice of termination under clause 5 below, Ashbourne is entitled to, and may charge you a £10 administration fee for dealing with the consequences of each default, which is a reasonable estimate of the administration costs which Ashbourne will incur. If charged, this sum will be added to your account/the next payment to be made.

In the event where a student is absent, the full amount will still need to be paid. If a student is going away in the term period, a minimum of four weeks' notice should be given and this will be deducted from your monthly fee. If it is a day less than a month of the required notice then you will still be liable for the payment.

4. Courses take place once a week. The term dates for the following term will be made known in writing at the end of each term. (Students who attend more than one day please speak to Head office re second day rate)
5. Where a student is attending any course for the first time they receive a free trial session. All terms and conditions must be signed on this session; however the terms and conditions do not come into place until the first monthly payment is made.
 - All students are signed up for three months; however we accept monthly and/or termly payments in advance.
 - Once the first payment is made the contract automatically continues.
 - Make Believe requires one month's notice for cancellation. In that case the contract will expire on the last day of the notice period. Termination will only be accepted when received by in writing dated clearly.





6. Make Believe reserves the right to exclude students from lessons at its discretion.

Please see below our code of conduct which must be followed by each student whilst in our care:

- Make Believe does not tolerate any bullying or bad language.
- We ask that no valuables be brought into any class, as we do not take responsibility for items getting lost.
- Students are not permitted to eat or drink in class. Water is permitted.
- We ask that no mobile phones be used in class. If in the case of an emergency, the Branch Manager always has a contact telephone.
- No chewing gum is allowed.
- Students must show all teachers the utmost respect at all times.
- Students must show their fellow students the utmost respect at all times.
- Students must follow the teachers instructions at all times. Any disruption, lack of respect or general misbehaviour in class will not be tolerated.

7. Make Believe reserves the right to make changes to the timetable and to the teaching staff.

8. Make Believe reserves the right to use any personal data within the company network, supplied by yourself.

9. Fees are reviewed annually.

10. Make Believe reserves the right to alter the Terms and Conditions without prior notice. Your payment to Make Believe is a contractual acceptance of these Terms and Conditions. All up to date information can be found on our website.

11. Make Believe reserve the right to use any photography and/or video footage of all students taken for any marketing material throughout the network.

12. Make Believe has its very unique student starter pack, this is compulsory. Students must purchase one on their first day of joining. On the first day of joining all students will purchase a '**Student Starter Pack**' for £28.50. This includes; The Make Believe uniform and a branded Make Believe water bottle.

13. Students participate at their own risk and are obliged to inform Make Believe and its staff of any existing injuries or medical conditions.

14. Students are obliged to take care of their own belongings. Make Believe can accept no liability for lost or damaged belongings.

15. The liability of Make Believe and that of its staff is restricted to class time only and then only to gross negligence.

